

Application for

Social Funds

Living Funds

Parent Aid Funds

Mediation Support Funds

Children Tending Support Funds

Psychotherapy Aid Funds

Fill out this form completely and legibly. Incomplete application forms will be refused due to time constraints!

1. Personal Information

Surname:		Name:	
Date of Birth:		Nationality:	
E-Mail:		Telephone Number:	
Address:			
Marital status:	<input type="checkbox"/> single	<input type="checkbox"/> married	<input type="checkbox"/> divorced
	<input type="checkbox"/> cohabitating	<input type="checkbox"/> separated	<input type="checkbox"/> widowed
Do you have children?	<input type="checkbox"/> no	<input type="checkbox"/> yes: 1st child – Name and DoB	
		2nd child – Name and DoB.....	

2. Information about your studies

University/PH/FH:		Field of studies:			
<input type="checkbox"/> Vorstudienlehrgang	<input type="checkbox"/> Bachelor	<input type="checkbox"/> Master	<input type="checkbox"/> PhD	<input type="checkbox"/> Magister	<input type="checkbox"/> Doktorat
Are you currently taking or have you ever taken a leave of absence (e.g. pregnancy, illness, ...)?					
<input type="checkbox"/> no	<input type="checkbox"/> yes: When, for how long and why?				
Have you exceeded the minimum duration of your current degree program?					
<input type="checkbox"/> no	<input type="checkbox"/> yes: Why?				
Have you ever changed your field of studies?					
<input type="checkbox"/> no	<input type="checkbox"/> yes:				
Former field of studies:			Date of change:		

3. Are you a recipient of federal aid for students (Studienbeihilfe)?

0 yes: € per month

0 no, but I received federal aid from until

Currently I am not receiving any federal aid because

0 no, I have never received any federal aid because

4. Income

Amount of your monthly income: How much money do you receive in a month? If you are in a domestic partnership or still living with your parents: How much money do you have altogether (including your child/ren)?

0 through employment: € 0 Unemployment/other governmental aid: €

0 Pension: € 0 Social welfare (Sozialhilfe): €

0 Housing assistance (Wohnbeihilfe): € 0 Child care/maternity allowance: €

0 Family allowance for you: € 0 Family allowance for your child/ren: €

0 Alimony.: € 0 Other non-monetary support: €

0 From your parents/relatives/friends: €

0 From federal states, municipality or other official institutions: €

0 Other (e.g. occasional jobs, donations, etc.): €

TOTAL monthly income: €

5. Expenses

Amount of your monthly expenses:

If you are in a domestic partnership or still living with your parents: How much money do you spend altogether (including your child/ren)? Bills or other payment confirmation from the last three months are required for every expense (excluding living expenses)!

0 Rent (all incl): € 0 Electricity/Heating: €

0 Household insurance: € 0 Phone, Internet, TV: €

0 Health insurance: € 0 Study-related costs: €

0 Living expenses (e.g. food, clothes, ..): € 0 Transportation: €

0 Child care expenses: € 0 Other: €

SUMME aller Ausgaben pro Monat: €

6. Information about your parents

	<u>Mother</u>	<u>Father</u>
Full name:	_____	_____
Occupation & monthly income:	_____ €	_____ €
Address (Street, ZIP, Country):	_____	_____

7. Information about your partner

Full name:	_____
Occupation & monthly income:	_____ €
Address (Street, ZIP, Country):	_____

8. Information about your accommodation

0 main tenancy	0 sub tenancy/room	0 student dorm	0 cooperative (Genossenschaftswohnung)
0 own property	0 flat share (WG)	0 community (Gemeindewohnung)	0
Size of the apartment/room (in m ²):		Start date of tenancy:	
With how many people are you living together (incl. yourself)?			

9. Explanatory statement

Describe your situation and financial emergency in a few sentences:
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10. Bank account

Konto:	IBAN/BIC:	Bank:
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Have you received any financial aid from the ÖH (Students' Union) or other organizations (e.g. Caritas, AAI, ÖAD, WUS, BM:BWK, etc.) during the last 12 months?

0 no 0 yes: When and how much?

I hereby declare that all the given information in this application is correct and complete. I do NOT receive any additional income.

Incomplete application forms (false/missing information/documents, esp. concerning your financial situation) will be refused due to time constraints!

Place, date

Signature

Required documents (only copies):

- Registration document (Meldezettel)
- Student ID card & Student form (Studienblatt) for the current semester
- Transcript of records (Sammelzeugnis)
- Letter of confirmation about your Bachelor, Master, Diploma thesis or dissertation
- All official notifications on federal aid receipt or refusal (Studienbeihilfenbescheid)
- Evidence about other scholarships (andere Stipendien)
- Evidence on your leave of absence from university
- Confirmation of tuition fee payment
- Proof of income (e.g. salary certificate) from the last 3 months
- Proof of income (e.g. salary certificate) of your parents from the last 3 months
- Consistent and consecutive bank account statements for the last 3 months (Kontoauszug)
- Copy of your savings bank book (Sparbuch)
- Tenancy contract (Mietvertrag)
- Bills or other payment confirmation from the last 3 months (excluding living expenses)
- Other supporting documents for your financial situation (e.g. theft report, proof of back rent, ...)
- Information on therapy costs: Which kind of therapy do you receive? Since when? How often do the therapy sessions take place? How much do you pay and how much is the reimbursement (of treatment expenses, therapy costs) by the health insurance? (medical certificate, payment confirmation on therapy costs)

If you have (a) child/ren, the following documents are additionally required:

- Birth certificate/s of your child/ren
- Arrangement of alimonies, any evidence of advanced money, as well as paid alimonies
- Confirmation of alimony payment from the last 3 months
- Bill or other payment confirmation from the last 3 month for kindergarden/nursery/school

If you are married or in a domestic partnership, the following documents are additionally required:

- Marriage certificate / divorce decree
- Registration document of your partner
- Proof of income (e.g. salary certificate) of your partner from the last 3 months
- Consistent and consecutive bank account statements of your partner for the last 3 months
- Student ID card, Student form and transcript of records of your partner